DRAFT
SCOTT COUNTY SCHOOL BOARD
MINUTES: REGULAR MEETING, WEDNESDAY, JUNE 1, 2011

The Scott County School Board met for a regular meeting on Wednesday, June 1, 2011, at Duffield Primary School in Duffield, Virginia, with the following members present:

James Kay Jessee, Chairman
Lowell S. Campbell, Vice Chairman
Gloria E. "Beth" Blair
Katherine J. "Kathy" McClelland
Joe D. Meade
Dennis C. Templeton

ABSENT: None

OTHERS PRESENT: John I. Ferguson, Interim/Acting Superintendent; Loretta Q. Page, Clerk Of The Board/Administrative Assistant for Student Affairs and Operations; K.C. Linkous, Deputy Clerk Of The Board/Human Resources Manager; Kelvin Kimbler, School Resource Officer; Justin Forrester, Scott County Education Association Representative; Suzanne Goins, Virginia Professional Educators; Billy Nash and Tim Edwards, Maintenance Employees; David Hartley, Heritage TV; Wes Bunch, Kingsport Times News; Bill Dingus, Scott County Public Works; Gerald Miller, Mayor of Duffield; Vanessa Jessee, David Templeton, Dewayne Hall, Bill Quillen, George McDavid, Nancy Godsey, Ronnie Godsey, David Bishop, Citizens; and Silk Pinero, Gate City High School Student; Kaitlyn Flanary, Rye Cove High School Student; Barbie McDavid, Yuma Elementary School; Travis Nickels, Duffield Primary School Principal; Duffield Primary School faculty and staff.

CALL TO ORDER/MOMENT OF SILENCE/*PLEDGE OF ALLEGIANCE*: Chairman Jessee called the meeting to order at 6:00 p.m. Chairman Jessee asked the audience to observe a moment of silence and asked Mr. Gerald Miller, Mayor of Duffield, to lead the audience in citing the *Pledge of Allegiance*. He also asked the staff of Duffield Primary School to stand and be recognized.

ITEMS BY SCHOOL BOARD MEMBERS TO BE ADDED TO AGENDA: None.

APPROVAL OF AGENDA: Chairman Jessee requested an addition to Items by Superintendent (L.) Amended Cafeteria Budget (2011-2012). On a motion by Mr. Templeton, seconded by Mr. Campbell, all members voting aye, the Board approved the agenda including the addition as requested.

APPROVAL OF MAY 3, 2011 REGULAR MEETING MINUTES: On a motion by Mr. Campbell, seconded by Mrs. Blair, all members voting aye, the Board approved the Tuesday, May 3, 2011 Regular Meeting Minutes as submitted.

APPROVAL OF MAY 13, 2011 SPECIAL MEETING MINUTES: On a motion by Mrs. McClelland, seconded by Mr. Templeton, all members voting aye, the Board approved the Friday, May 13, 2011 Special Meeting Minutes as submitted.

APPROVAL OF CLAIMS: Interim Superintendent Ferguson requested approval of an additional expenditure in the amount of $504.00. Mrs. Blair made a motion to add the additional claim being submitted; motion was seconded by Mr. Campbell, all members voting aye. On a motion by Mr. Templeton, seconded by Mrs. McClelland, all members voting aye, the Board approved payroll and claims as follows: School Operating Fund invoices & payroll in the amount of $ as shown by warrants # and electronic payroll direct deposit in the amount of $ & electronic payroll tax deposit $. Cafeteria Fund invoices & payroll in the amount of as shown by warrants # and electronic payroll tax deposit $ Scott County Head Start invoices & payroll in the amount of $ as shown by warrants #

PUBLIC COMMENT: Dewayne Hall, Weber City citizen/grandparent of Scott County Public Schools' student; and, George McDavid, Former Rye Cove High School Student/Rye Cove High School Fundraiser Representative, spoke during this period.

K^{12} MEDALLION PARTNER PLUS: AVENTA LEARNING - KENNY WORD: Interim Superintendent Ferguson explained that Mr. Word had been delayed and requested Mr. Word be allowed to present later in the meeting should he arrive prior to the end of the meeting.

RECOGNITION OF HIGH SCHOOL STUDENTS: Resolutions were presented to high school students as follows:

Silk Pinero, Gate City High School Student, Virginia High School League State Forensics Group 'A' First Place Winner Humorous Dramatic Interpretation
(Presented to Silk Pinero on behalf of the Board by Mrs. McClelland)
Austin Patrick, Gate City High School Student, Virginia High School League State Forensics Group 'A' Fifth Place Winner Original Oratory
(Austin Patrick was unable to be present at the meeting but Interim Superintendent Ferguson commended Austin's achievement)
Kaitlyn Flanary, Rye Cove High School Student, Virginia All-State Band Member
(Presented to Kaitlyn Flanary on behalf of the Board by Chairman Jessee)

PRESENTATION OF "MAKING A DIFFERENCE" FACULTY & STAFF AWARDS: Interim Superintendent Ferguson stated that the "Making a Difference" Faculty & Staff Awards began earlier this year and is being presented on behalf of himself and the Board to recognize a faculty and staff member at each school. He presented a brief biographical summary for each recipient along with awards as follows: Kristie Qualls, R.N. and Andrea Jessee, Duffield Primary School Third Grade Teacher.

TRAVIS NICKELS, DUFFIELD PRIMARY SCHOOL PRINCIPAL: Travis Nickels, Rye Cove High School Principal, welcomed board members to Duffield Primary School. He commented that it has been a very exciting year and his fifteenth year in Scott County. He also commented that it has been the best year that he has ever had, giving credit to the school faculty and staff. He asked school staff to stand and be recognized. He further commented that today has been a long day, with it being awards day; and, explained that is was a group effort working on bulletin boards etc. getting ready for the meeting to be held here tonight. He explained that the school has worked hard this year to involve the community in the school and he asked those citizens in the audience to stand and be recognized. He thanked the Board for the job that they do each day and stated that he is looking forward to continuing to work with them.

AUTHORIZATION OF SIGNATURES IN ABSENCE OF SUPERINTENDENT: On the recommendation of Interim Superintendent Ferguson and on a motion by Mr. Meade, seconded by Mr. Templeton, all members voting aye, the Board hereby authorizes Tammy Quillen, Elementary Supervisor/Director of Testing; and, Loretta Q. Page, Clerk of the Board/SSWS Back-up Manager, to sign all Department of Education reports, documents, requisitions, and other official correspondence when situations occur that Interim Superintendent Ferguson is out of the office.

APPROVAL OF CAFETERIA MEAL PRICES FOR 2011-2012 SCHOOL YEAR: The following information was provided to school board members: Based on the Superintendent's Memo # 100-11 which was issued on April 7, 2011, Scott County Schools will be required to increase lunch prices for full pay-high school, middle school and adult meals. School divisions with lunch prices between $1.60 and $2.46 are required to raise meal prices a minimum of $0.05 for the 2011-2012 academic year and an additional $0.10 each year until the meal prices reach the $2.46 standard. The current full price of $ 1.80 will need to increase to $1.85 for the 2011-12 school year. Meals served to adults are not eligible for federal reimbursement, nor do they count toward determining the value of USDA donated food assistance. Federal reimbursement, students' meal payments and other nonprofit food service revenue cannot be used to subsidize meals served to adults. Meals served to adults must be priced so the payment

is sufficient to cover the entire cost of price charged to students paying full price ($1.85), plus the current value of USDA cash and donated food assistance ($0.26 reimbursement plus $0.21 commodities), plus the value of state lunch reimbursement ($0.05) My recommendation is to raise the price for adult meals to $2.75 to ensure all cost of meals are covered for the next two years. The following information details current lunch prices and the minimum price increase for student and adult lunches in Scott County for the next two years as required by the Virginia Department of Education (VDOE). All information is based on current guidance from VDOE.

On the recommendation of Interim Superintendent Ferguson and on a motion by Mrs. Blair, seconded by Mr. Campbell, all members voting aye, the Board approved the cafeteria meal prices for the 2011-2012 school year as follows:

Year	Elementary School	High & Middle School	Adult
2010-2011	$1.50	$1.80	$2.60
2011-2012	$1.50	$1.85	$2.75
2012-2013	$1.50	$ 1.95	$2.75

2011-2012 Cafeteria Meal Prices

Elem Breakfast	High/Middle School Breakfast	Adult Breakfast	Elementary Lunch	High/Middle School Lunch	Adult Lunch
$0.85	$0.90	$1.50	$1.50	$1.85	$2.75

UPDATE ON HEALTH INSURANCE/APPROVAL OF HEALTH INSURANCE RATES FOR 2011-2012 SCHOOL YEAR: K.C. Linkous, Deputy Clerk/Human Resources Manager, reported that the insurance committee met on May 16 and voted to remain with Anthem with the following recommendations to plan design: Increase out-of-pocket expenses from $2,000 to $2,500 for an individual and from $4,000 to $5,000 for a family; added a $400 in-patient co-pay; changed emergency room and out-patient co-pay from $100 to $150; and prescriptions from $10/$30/$50 to $15/$30/$60. She explained that the committee felt that with these changes quite a bit of money could be saved. She also explained that the committee voted to accept The Guardian as the new dental TPA and that the new carrier has a better plan and orthodontics ($1,000 maximum) was added. She further explained that there was no rate change for the dental plan. Mrs. Linkous reported that the committee met again on May 26 to discuss health insurance rates and recommended rates as follows (she explained that this was based on the numbers with everyone paying into the health fund):

SCOTT COUNTY SCHOOLS HEALTH AND DENTAL RATES

HEALTH

Category	Employee Premium	Employer Premium	Total Premium
Employee Only	**$ 110.00**	**$ 390.00**	**$ 500**
Employee + Child(ren)	**$ 195.00**	**$ 455.00**	**$ 650**
Employee + Spouse	**$ 234.00**	**$ 546.00**	**$ 780**
Family	**$ 333.00**	**$ 777.00**	**$ 1,110**

DENTAL

Category	Employee Premium	Employer Premium	Total Premium
Employee Only	**$ 15.00**	**$ 20.00**	**$ 35.00**
Employee + 1	**$ 28.00**	**$ 20.00**	**$ 48.00**
Employee + 2 or More	**$ 48.00**	**$ 20.00**	**$ 68.00**

On a motion by Mr. Campbell, seconded by Mr. Templeton, all members voting aye, the Board hereby approves accepting the health/dental insurance plan approved by the health insurance committee for the 2011-2012 school year and rates as recommended by the health insurance committee.

APPROVAL OF GRANT APPLICATIONS: On the recommendation of Interim Superintendent Ferguson and on a motion by Mrs. McClelland, seconded by Mrs. Blair, all members voting aye, this Board hereby approves application for level funding for grants as follows:

Title I, Part A - Improving Basic Programs (level funding)
Title I, Part C - Education of Migratory Children (level funding: participation in the Southwest Virginia Title IC Migrant Consortium through Carroll County Schools)
Title II, Part A - Teacher Quality (level funding
Title III, Part A - Language Instruction for Limited English Proficient and Immigrant Students (level funding: participation in the Southwest Virginia Consortium through Carroll County Schools)

APPROVAL OF VPSA TECHNOLOGY RESOLUTION: On the recommendation of Interim Superintendent Ferguson and on a motion by Mr. Templeton, seconded by Mr. Campbell, all members voting aye, this Board hereby approves a Resolution of the Scott County School Board of Scott County Declaring its Intention to Reimburse Itself from the Proceeds of One or More Grants Made by the Commonwealth of Virginia for Certain Expenditures Made and/or to be Made in Connection with Certain Capital Improvements as follows:

Attachment G to Supts Memo #129-11
April 29, 2011

RESOLUTION OF THE SCOTT COUNTY SCHOOL BOARD OF SCOTT COUNTY DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEEDS OF ONE OR MORE GRANTS MADE BY THE COMMONWEALTH OF VIRGINIA FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH CERTAIN CAPITAL IMPROVEMENTS

WHEREAS, Scott County School Board (the "Division") is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and
WHEREAS, the Division has paid, beginning no earlier than July 1, 2011, and will pay, on and after the date hereof, certain expenditures (the "Expenditures") in connection with the capital project (the "Project"), as more fully described in Appendix A attached hereto; and
WHEREAS, the Scott County School Board of the Division (the "Board") has determined that the money [previously advanced no more than 60 days prior to the date hereof and] to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Division for the Expenditures from the proceeds of one or more grants to be made by the Commonwealth of Virginia (the "Grants") from the proceeds of its tax exempt equipment notes (the "Notes").
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:
Section 1. The Board hereby declares the Division's intent to reimburse the Division with the proceeds of the Grants for the Expenditures with respect to the Project made on and after July 1, 2011, which date is no more than 60 days prior to the date hereof. The Division reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Grants.
Section 2. Each Expenditure [was and] will be of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of the Expenditure).
Section 3. The maximum cost of the Project is expected to be $388,000 (Scott 084) and $26,000.00 (Renaissance 429 – Scott County).
Section 4. The Division will make a reimbursement allocation, which is a written allocation by the Division that evidences the Division's use of proceeds of the Grants to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.
Section 5. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this First day of June, 2011
James K. Jessee, Chairman (signature) *Attested to: Loretta Q. Page, Clerk of the Board (signature)*

Attachment G – APPENDIX A

DESCRIPTION OF PROJECT - Check the Applicable Box(es):
_x_(1) Classroom Multimedia Network Computers - requests in this category include only the cost of the new computer system itself (e.g., monitor, CPU, keyboard, mouse, operating system software). Additional software or peripherals such as printers or modems should not be included in this category.
_x_(2) Internet-Ready Local Area Network (LAN) Capability – requests in this category include costs related to networking, retrofitting, upgrading of school buildings, and operating software related to Internet-ready local area network capability (e.g., wiring, servers, power upgrade, etc.).
_x_(3) Assure adequate high-speed, high-bandwidth capability – requests in this category include costs related to networking, retrofitting, upgrading of school buildings, and operating software related to access the Internet (e.g., wiring, servers, power upgrade, etc.).
_x_(4) Instructional Software - requests in this category shall not exceed 1/13th of the amount spent on Classroom Multimedia Network Computers (see A1). Software purchased must have a useful life of at least one year and be included in the division's approved technology plan.
_x_(5) Handheld Devices- requests in this category include handheld multifunctional computing devices that support a broad range of applications and that are controlled by operating systems providing full multimedia support and mobile Internet.

APPROVAL OF HEAD START PERSONNEL FOR JULY 1, 2011 to December 31, 2011: On the recommendation of Interim Superintendent Ferguson and on a motion by Mrs. Blair, seconded by Mrs. McClelland, all members voting aye, this Board hereby approves Head Start personnel for July 1, 2011 to December 31, 2011 as follows:

Charnita Adams	Teacher's Assistant	Contract
Donna Frasier	Teacher's Assistant	Contract
Amanda Bright	Teacher	Contract
Kara Grizzel	Teacher	Contract
Donna Blakenship	Teacher	Contract
Susan Lane	Teacher	Contract
Donna Hufnagle	Teacher	Contract
Camilla (Cammie) Collier	Teacher	Contract
Elizabeth (Bree) Smith	Teacher	Contract
Kristy Davidson	Teacher	Contract
Cindy Raymond	Teacher	Contract
Melissa (Lisa) Parks	Family Resource Specialist 1	Contract
Nora Robinette	Family Resource Specialist 2	Contract

Hourly Employee	Family Resource Specialist 3	
Hourly Employee	Food Service/Education Resource Assistant	
Kelly Bledsoe	Family And Community Services Coordinator	Contract
Katherine (Kathy) Wilcox	Child Development Services Coordinator	Contract
Theresa Newton	Health & Nutrition Services Coordinator	Contract
Michelle Ratliff	Receptionist/Data Secretary	Contract
Helen Henderson	Director	Contract
Catherine (Cathie) Sluss	Secretary/Supply Clerk	Contract
Judy Calton	Administrative Assistant/Fiscal Officer	Contract
Hourly Position	Teacher's Assistant	
Hourly Position	Teacher's Assistant	
Hourly Position	Teacher's Assistant	
Hourly Position	Teacher's Assistant	
Hourly Position	Teacher's Assistant	
Hourly Position	Teacher's Assistant	
Hourly Position	Teacher's Assistant	

***PENDING RECEIPT OF FEDERAL FUNDS

APPROVAL OF HEAD START PROGRAM SELF-ASSESSMENT RESULTS REGIONAL OFFICE SUMMARY REPORT PROGRAM YEAR 2010-2011: On the recommendation of Interim Superintendent Ferguson and on a motion by Mr. Meade, seconded by Mrs. McClelland, all members voting aye, the Board approved the Head Start Program Self-Assessment Results Regional Office Summary Report Program Year 2010-2011 as submitted.

APPROVAL OF STIPEND FOR ADDITIONAL MENTOR TEACHER: On the recommendation of Interim Superintendent Ferguson and on a motion by Mr. Templeton, seconded by Mr. Meade, all members voting aye, the Board approved a $500 stipend for an additional teacher that was inadvertently left off the list presented at the May meeting and had participated as a mentor and qualified for the stipend: Donna Rowlett, Gate City Middle School.

APPROVAL OF CAFETERIA FUND ADDITIONAL BUDGET APPROPRIATION: Interim Superintendent Ferguson presented a detail of revenue and expenditures for appropriation to the 2010-2011 Cafeteria Fund and recommended approval. On a motion by Mr. Templeton, seconded by Mr. Meade, all members voting aye, this Board hereby approves an additional appropriation to the 2010-2011 Cafeteria Fund Budget in the amount of $130,000.00 School Food Sales Revenue.

APPROVAL OF SCHOOL OPERATING FUND ADDITIONAL BUDGET APPROPRIATION: Interim Superintendent Ferguson presented a detail of revenue and expenditures for appropriation to the 2010-2011 School Operating Fund Budget and recommended approval. On a motion by Mr. Campbell, seconded by Mrs. Blair, all members voting aye, this Board hereby approves an additional appropriation to the 2010-2011 School Operating Fund Budget for Education Jobs Fund Revenue in the amount of $444,836.00.

BUILDING SERVICES UPDATE: Interim Superintendent Ferguson provided a Work Schedule Update for the building services. He stated once again that all work orders are available upon request. He asked Robert Sallee, Building Services Director, to provide an update on the Sports Complex. Mr. Sallee reported on items on order, bids being obtained and that a different style of roofing will save funds. He further reported that no bids were received on the irrigation system but that architects had provided some names to contact regarding the project. Mr. Sallee was asked if the maintenance department could install the irrigation system. Mr. Sallee explained that the irrigation system's specifications are in depth. Some members commented that a lot has been put into the project, the need for it to be first class and a need to continue moving forward with the project with things being done right.

APPROVAL OF AMENDED 2011-2012 SCHOOL CAFETERIA FUND BUDGET: Interim Superintendent Ferguson presented an amended 2011-2012 School Cafeteria Fund Budget and recommended approval. On a motion by Mrs. McClelland, seconded by Mr. Campbell, all members voting aye, the Board approved an amended 2011-2012 School Cafeteria Budget in the amount of $1,548,598.00.

APPROVAL OF RESOLUTION THE GUARDIAN – SCOTT COUNTY SCHOOL BOARD EMPLOYEE BENEFITS PLAN (DENTAL): On a motion by Mrs. McClelland, seconded by Mrs. Blair, all members voting aye, the Board approved the following resolution:

CERTIFICATION OF BOARD RESOLUTION

I, Chairman of the Board, hereby certify to Bank of America that the resolution set forth below was duly adopted by the Scott County School Board at a meeting held on the 1st day of June, 2011.

Resolve what Bank of America is and hereby is designatedion as a depository of funds of the Scott County School Board for the purpose of funding certain benefits under the Scott County School Board Employee Benefits Plan established in conjunction with The Guardian. This resolution shall remain in effect until revoked by the Scott County School Board and until the Bank is notified of such revocation.

Witness my hand and seal of the Scott County School Board this 1st day of June, 2011.

James K. Jessee, Chairman of the Board (Signature)

CLOSED MEETING: Mrs. McClelland made a motion to enter into a closed meeting at 6:57 p.m. to discuss all personnel as provided in Section 2.2-3711A (1) of the Code of Virginia, as amended; motion was seconded by Mr. Templeton, all members voting aye. Motion was also made by Mrs. McClelland to enter into a closed meeting to discuss possible acquisition and/or disposition of real estate, as provided in Section 2.2-3711A(3) of the Code of Virginia as amended; motion was seconded by Mr. Campbell, all members voting aye.

RETURN FROM CLOSED MEETING: All members returned from closed meeting at 8:07 p.m. and on a motion by Mrs. McClelland the Board returned to regular session and Mrs. McClelland cited the following certification of the closed meeting:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE
Ayes: Beth Blair, Lowell Campbell, Kay Jessee, Kathy McClelland, Joe Meade, Dennis Templeton
Nays: None
ABSENT DURING VOTE: None ABSENT DURING MEETING: None

NICKELSVILLE PROPERTY TRANSFER TO COUNTY FOR SOLID WASTE RECYCLING CENTER: On a motion by Mrs. McClelland, seconded by Mr. Meade, all members voting aye, this Board hereby conveys approximately 6.7 acres of school property at Nickelsville State Route 680 to the Scott County Board of Supervisors to be used for a solid waste facility for the Town of Nickelsville.

APPROVAL OF SCHOOL BOARD ATTORNEY: On a motion by Mr. Campbell, seconded by Mrs. Blair, all members voting aye, the Board approved the employment of Sally Kegley as school board attorney at a flat rate of $22,500 per year.

K^{12} MEDALLION PARTNER PLUS: AVENTA LEARNING - KENNY WORD: Mr. Kenny Word, Account Representative, K^{12} Medallion Partner Plus: Aventa Learning, provided a detailed report on a K12 virtual school program that would provide rigorous school courses. He explained that the courses would assist with students that are home schooled. Mr. Word reported that the program does meet the Virginia Standards of Learning Guidelines and also provided information on curriculum & instruction, recruitment and registration, educational tools and administrative services. He reported that any funding above the $4,950 per student that their program receives per student would be additional funds for the school system (oversight fee for hosting the program). He provided a listing of school systems in Virginia that are participating in the program, with some divisions being within the local region. The school board will review the information provided and get back to Mr. Word should they have any questions.

RESIGNATION: On the recommendation of Interim Superintendent Ferguson and on a motion by Mrs. McClelland, seconded by Mr. Meade, all members voting aye, the Board approved the resignation request of Adam Meadows, teacher, effective at the end of the 2010-2011 school year.

RESIGNATION: On the recommendation of Interim Superintendent Ferguson and on a motion by Mrs. Blair, seconded by Mr. Templeton, all members voting aye, the Board approved the resignation request of Matt Bays, RCHS Head Golf Coach, effective at the end of the 2010-2011 school year.

RESIGNATION: On the recommendation of Interim Superintendent Ferguson and on a motion by Mr. Templeton, seconded by Mrs. Blair, all members voting aye, the Board approved the resignation request of Melissa Sanders, RCHS JV Softball Coach Position, effective end of 2010-2011 season.

BOARD MEMBER COMMENTS: Mr. Meade expressed thanks for the attendance at the meeting. Chairman Jessee expressed congratulations to all graduates. He also commented that he would like to thank all personnel for the outstanding job that they do.

ADJOURNMENT: There being no further business to be discussed, Mr. Campbell made a motion to adjourn at 8:20 p.m., motion was seconded by Mrs. Blair; all members voting aye.

James Kay Jessee, Chairman

Loretta Q. Page, Clerk